**CAROL B. MANNING**17039 Orchard Avenue, Omaha, NE 68135-1453

(402) 206-2485 • carol4asl@gmail.com

**SUMMARY OF QUALIFICATIONS**

* Expertise to lead others in continuing learning (deaf, hard of hearing & deaf-blind) educational growth
* Interpret Deaf, DeafBlind, and Hard of Hearing in the educational and community settings
* Effective planner, who defines priorities, develops strategies, leads and manages a diverse classroom and business
* Proficiency in development and implementation of educational programs
* Keen understanding of products that permit analysis, creative problem resolutions, and development/deployment of classroom
* Proven professional who utilizes articulate communication, strong organizational and diplomatic negotiation skills to achieve quality results and ongoing relationships.
* Provide workshop training and presentations
* Currently, take the DeafBlind Interpreting online course from Nationally Deaf Blind Interpreting Institution.
* Excellent administrative, interpersonal, and communication skills

**TEACHING/INTERPRETER EXPERIENCE**

**Manager** 2019-Present

*Xcel Connect, LLC*

* Contract to work with the Nebraska Department of Education for the Educational Service Units
* Interpret for Deaf, Hard of Hearing and Deaf Blind clients and students (Nebraska Licensed Deaf Interpreter)
* Mentor with Deaf, Hard of Hearing and Deaf Blind students to improve their quality of life and academic studies better
* Coordinate the different services
* Teach American Sign Language and other online courses
* Teach and tutor Deaf, Hard of Hearing and Deaf Blind students in all academic subjects
* Consult and support the pre-IEP meetings, IEP meetings and meeting appointments with administrators, educators, interpreters, and parents
* Advocate Deaf, Hard of Hearing and Deaf Blind students to express their goals, academic study improvements, future college education, work preparation, and others
* Counsel Deaf, Hard of Hearing and Deaf Blind students to develop their problem-solving skills on their basic daily life-related Deaf Culture and Cultural Language barriers such as family, school, social isolation, and other issues (hearing world)
* Contract with companies to request for the local interpreting services
* Work and contract with professional interpreters to interpreting for the community settings and educational settings

**Education Advocate** 2013-Present

*Iowa & Nebraska*

* Advocate teachers, administrators, parents and government officials to meet their needs, concerns, and issues
* Serve for the National Association of the Deaf and Iowa Association of the Deaf to advocate with different parties
* Have meetings with different people for the Deaf Education and others

**Freelance Teacher, Tutor & Interpreter** 2010-2019

*Nebraska & Iowa*

* Teach and tutor mainstreaming deaf and hard of hearing students in all academic subjects
* Advice parents in improving communication skills to support their children’s education

**Lecturer, Deaf Education program coordinator and advisor** 2015–2019

*The University of Iowa, Iowa City, IA*

* Taught American Sign Language II, III and IV, and Deaf Education courses.
* Coordinated Deaf Education program
* Developed curriculum and course
* Consulted students in Deaf Education courses

**Teacher of the Deaf and Hard of Hearing** 2013-2015

*Kansas School for the Deaf, Olathe, KS*

* Filled in an urgent teaching position during the school year
* Taught and tutor students at appropriate levels utilizing state and local assessments, state standards, curriculum guides, and any other materials/tests deemed necessary
* Implemented a new American Sign Language (ASL) Common Core Standard Curriculum
* Assessed students’ English language and American Sign Language skills for results quarterly
* Fostered teaching methods using the bilingual (ASL/Sign Language-English) and bimodal modes, including Code-switching
* Promoted curricula for different subjects, including English language arts, reading comprehension, social studies, ASL story signing, and ASL Common Core Standard Curriculum
* Consulted with families regarding their children’s academic progress

**Educational Consultant**  2008-2010

Dartfish Software, Alpharetta, GA

* As part of a short-term project, researched various effective rubrics for American Sign Language students, interpreting students, and professional interpreters
* Developed assessment rubric and evaluations software
* Marketed new rubric products through presentations, exhibitions, and one-on-one meetings
* Presented a poster session, "Digital Video Technology in the Assessment of ASL Skills in Interpreter Training Programs” at the Conference of Interpreter Trainer in Puerto Rico
* Consulted Dartfish manager and employees on appropriate evaluations for students, interpreters and other professionals working with deaf, deaf-blind and hard of hearing individuals

**OTHER EXPERIENCE**

* **ASK (Access for Special Kids) Resource Center Family Mentor** 1017-Present
* **Freelance Nebraska Deaf Licensed Interpreter** 2007-Present
* **Iowa Deaf Education Advocate** 2013-2019
* **Mentoring Across Interpreter Nebraska Language Immersion Activity Coordinator** (2007-2009)

**EDUCATION**

**M.S., Deaf Education** *University of Tennessee*, Knoxville, TN
**B.S., Education** *Tennessee Temple University,* Chattanooga, TN